

Department of Labor and Workforce Development

Monthly Analysis Sample Format

For the Month of _____

*For Illustrative Purposes ONLY

| | | | | |
|-----|--|---------------|----------|--------------|
| 1. | Average Ledger Balance | | \$ _____ | |
| 2. | Average Collected Balance | | \$ _____ | |
| 3. | Less Non-Earning Federal Reserve Requirement | | \$ _____ | |
| 4. | Average Available Balance | | \$ _____ | |
| 5. | Earned Credit for This Month Line 4 x Earning Rate of ____% / 12* (Rate: No less than 13-week T-Bill Yield) *12 months; or divided by the # of days in the year, times the # of days in the reporting month | | \$ _____ | |
| 6. | Positive Earnings Credit Carry Forward From Prior Month (If Any) | | \$ _____ | |
| 7. | Total Earnings Credits Available (5 + 6) | | | \$ _____ |
| 8. | Account Maintenance | _____ @ _____ | \$ _____ | |
| 9. | # of Book Transfers (Internal Book to Book) | _____ @ _____ | \$ _____ | |
| 10. | # of Wires In | _____ @ _____ | \$ _____ | |
| 11. | # of Checks Deposited (Via Teller Window) | _____ @ _____ | \$ _____ | |
| 12. | # of Checks Deposited (Via Desktop Deposit) | _____ @ _____ | \$ _____ | |
| 13. | # of Items Imaged | _____ @ _____ | \$ _____ | |
| 14. | # of Images Retrieved (Retrieved Online) | _____ @ _____ | \$ _____ | |
| 15. | # of Checks Issued | _____ @ _____ | \$ _____ | |
| 16. | # of ACH Payments (Direct Deposits Issued) | _____ @ _____ | \$ _____ | |
| 17. | # of ACH Payments (Debit Cards Issued) | _____ @ _____ | \$ _____ | |
| 18. | # of Wires Out | _____ @ _____ | \$ _____ | |
| 19. | Other | | \$ _____ | |
| 21. | Total Bank Charges (Lines 8 – 20) | | | \$ _____ |
| 22. | Total Due Bank (If line 7 minus line 21 is negative) | | | \$ (_____) |
| 23. | Carry Forward Earnings Due State (If line 7 minus line 15 is positive) | | | \$ _____ |

NOTE: The cost items noted above are not necessarily all inclusive. This is an example of the preferred monthly analysis format.